



### FACT SHEET: Board Room (Revised: 4 November 2009)

#### FEATURES

- **AC** Board Room seats 14 persons. Room has a conference table (360° seating), chairs (wheels and arm-chairs) for group discussion. Off the table seating possible for few more.
- White board (70" X 48")
- Projection-screen 70" X70"
- LCD projector available on advance request
- Generator back-up power supply for lighting and power points only
- NCL Innovation Park's serene and elegant environment, free parking arrangements and campus amenities.
- Basic Utilities including electricity and water are included in Price.

#### ELIGIBILITY

- The Board Room shall be available for conducting meetings and discussions that are related to science, technology, entrepreneurship, business/venture development, education and some related activities.
- The management of the Venture Center shall exercise judgment in making available the Board Room to applicants ensuring that activities held at the Board Room are in sync with intellectual environment and brand equity of the NCL Innovation Park.

#### TERMS

- **PAYMENT TERMS**
  - Reservation and booking of the Board Room shall be strictly against full payment in advance.
  - Payment is acceptable by DD or cheque payable in Pune or at Par or could be deposited directly into the Venture Center's bank account.
  - Booking once made shall be non transferrable or payment made thereof shall be non-refundable.
- **USAGE TERMS**
  - Any extension of time shall be depending upon the next schedule. The extension may be normally permitted if possible considering the schedule and other requirements.
  - Food is not allowed inside the meeting room. Client may put up a request in advance with Venture Center administration to be allowed to do so.
- **OTHER TERMS**
  - Applicant/ user shall not (intentionally or otherwise) do anything to suggest that the Venture Center or NCL as being party to the activities planned at the Board Room.
  - Applicant/ user shall ensure that the Venture Center's property in the Board Room is not damaged in any way and that the Room and its surrounding is left clean at the end of the event.
  - Any damage to the property in Board Room shall be made up as per the prevailing costs without *demur* by the user.


**PRICING**

Flexi-Hours
Any start time & close time
If requirement is for H hours, then pricing as follows:
Price = (H+1)*500
Please allow extra time for setting up or cleaning up
H=1 => Price = Rs 1000
H=2 => Price = Rs 1500
H=3 => Price = Rs 2000
H=4 => Price = Rs 2500
H=8 => Price = Rs 4500

Note: In addition to the prices above, Service tax shall be charged at prevalent rates.

Discount category	Rate
Start-ups with substantial NCL related participation (know-how, staff, students, alumni)	35%
Discounts for Client / Incubatee already renting other infrastructure at Venture Center	Hot Desk – 10%, Dedicated Office Space – 15%, Dedicated Lab Space - 20%, Workbench – 15%

Note: Only one discount may be availed at a time. Longer duration discounts may be considered, if rented for more than a day.

For standard discounts, please visit <http://www.venturecenter.co.in/discounts.php>