

FACT SHEET: LECTURE THEATRE (Created on: 17th July 2015)

FEATURES

- AC room with comfortable seating arrangement with cushioned stack chairs for 80 people. The seating capacity can be extended for 100 people with additional 20 chairs.
- Room has an arrangement for at least six small breakout round tables for group discussions.
- Two high definition ceiling mounted parallel 4100 Lumens LCD projector.
- Two parallel pull-down 10ft X 8ft projection-screen
- High quality Bosch speaker with Bosch amplifier, Shure Lapel and cordless handheld microphone
- Facility for web-conference through Skype with full HD quality Camera with 10X lossless zoom.
- Generator back up for the whole facility.
- Lounge area will be made available for tea and snacks arrangements on advance request.
- NCL Innovation Park's serene and elegant environment, free parking, campus amenities.
- Basic utilities including electricity and water are included in the price.

ELIGIBILITY

- The lecture theatre shall be available for conducting activities that are related to science, technology, entrepreneurship, business/venture development, education and some related activities.
- The management of the Venture Center shall exercise judgment in making available the lecture theatre to applicants ensuring that activities held at the lecture theatre are in sync with intellectual environment and brand equity of the NCL Innovation Park.

TERMS

PAYMENT TERMS

- Lecture Theatre shall be booked upon receiving **full payment in advance**
- **Fully refundable deposit of Rs. 5000** shall be collected to safe-guard any loss or damages
- For long-term contract lecture theatre shall be booked upon receiving **6 months payment in advance**
- Booking once made shall be **non transferrable**
- Payment accepted in form of **Cash, Online Bank Transfer, DD or Cheque**
- DD/Cheque payable to “**Entrepreneurship Development Center**” at Par, **5 days** prior to the event
- Payment made thereof shall be **non-refundable**

USAGE TERMS

- Any extension of time shall be subject to additional charge and availability
- **No food or drinks** allowed inside the lecture theatre

OTHER TERMS

- Applicant/ user shall not (intentionally or otherwise) do anything to suggest that the Venture Center or NCL as being party to the activities planned at the lecture theatre.
- Applicant/user shall not represent themselves as incubatees of the Venture Center.

- Applicant/ user shall ensure that the lecture theatre or adjacent property is not damaged in any way and that the lecture theatre and its surroundings are left clean at the end of the event.
- Any damage to the facilities during the event will attract separate applicable charges
- Applicant/user shall ensure that the foyer area is left clean if the client has used it to arrange tea and snacks. The disposal of waste in the foyer area shall be the responsibility of the user.

PRICING

	8 Hours	4 Hours	2 Hours	1 Hour
Working Hours 9am to 5pm Mon-Sat	INR 10000	INR 5000	INR 2700	INR 1500
Non Working Hours After 5pm and Sundays	INR 12000	INR 6000	INR 3240	INR 1800

Please Note:

- ❖ Hourly rates* of relevant event space prevail if there are extensions.
- ❖ In addition to the prices stated above, service tax shall be charged at prevalent rates.

Optional Services:

Wifi connection – Rs 1000/- per day for all the participants of the event

*Booking duration is inclusive of time required for setting-up/registration activities at the beginning of the event and any other post-event activities.