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## Four-Day Intensive Workshop on Project Management Methods & Approaches

- Organized by Venture Center and V3C3E3 Advisory & Consulting Group -

Learn	<p>The workshop provides an in-depth training on various knowledge areas of Project Management, based on the Project Management Body of Knowledge (PMBOK) designed by Project Management Institute (PMI), USA. The course not only acts as Prep Course for PMP Certification, but also helps participants to be eligible for it. Highlights:</p> <ul style="list-style-type: none"> <li>• <b>All participants will earn 35 PDUs and become eligible for PMP Certification.</b></li> <li>• Half day revision session will be conducted after a gap of 3 weeks to solve queries</li> <li>• Each session will cover questions for practice</li> </ul>
Organized by	<ul style="list-style-type: none"> <li>• Venture Center – a Technology Business Incubator</li> <li>• V3C3E3 Advisory &amp; Consulting Group</li> <li>• Co organizer- Pune Chapter of Project Management Institute (PMI), USA</li> </ul>
For whom	<ul style="list-style-type: none"> <li>• Project Managers and Leads</li> <li>• Entrepreneurs</li> <li>• Industry professionals wishing to expand their skill sets ;</li> <li>• Students</li> <li>• First-come-first-serve. Only 25 seats available.</li> </ul>
When	<p>6th, 7th, 13<sup>th</sup>, 14<sup>th</sup> July 2013 0830-1900 hrs Revision session on 27<sup>th</sup> July 2013 between 0900-1300 hrs.</p>
Where	<p>Training Room, Venture Center, 100 NCL Innovation Park, Dr. Homi Bhabha (Pashan) Road, Pune-411008.</p>
Contact	<p>Ms. Lipika Biswas Venture Center, 100, NCL Innovation Park, Dr. Homi Bhabha Road, Pune – 411008; Phone: +91-20-25865877 Email: <a href="mailto:eventsdesk@venturecenter.co.in">eventsdesk@venturecenter.co.in</a></p>
Cost	<p>Workshop fees: Rs 12,000 per participant Applicable discounts:</p> <ul style="list-style-type: none"> <li>• Groups of 3 or more eligible for discount of Rs. 1,000/- per seat</li> <li>• Students with valid ID card : 50%</li> <li>• Micro-small enterprises: 30%</li> </ul>



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## Introduction

Projects have been an integral part of human progress. Projects bring about the strategic changes in the organization based on the vision and future goals. Successes of projects have significant economic impact on the organization and hence success of projects is cardinally important for any organization.

### The main objectives for this training are:

- To provide insight into the project management activities for working professionals in line with guidelines PMBOK from PMI USA (One of the largest professional bodies in the world)
- To provide working knowledge about five basic processes and ten knowledge areas that are essential to understand and implement the guidelines for project activities
- To provide 35 PDUs certification in collaboration with PMI Pune Deccan India Chapter that is mandatory pre-qualification requirement for registration for PMP exam.
- To know specifically about how to exercise project control and risk management activities for the project.

This training will be useful for all working professionals and students who are engaged in various sizes & domains of projects in the business environment. PMI is defacto world standard and such a training program will help the participants improve their practical knowledge about the subject matter.

## Course Outline

- Context and concepts of Project management as per PMI guidelines
- Aspects of Project management – Integration / Planning, Scope, Time, Cost, Quality, Communication, HR, Procurement, Risk & Stakeholder Management modules
- In line with 5th edition of PMBOK from PMI, USA
- The course will have case studies as well as indicative problems to solve

## Course includes

- Course notes (hard copy) including slides, case studies, application notes
- Access to restricted website with online compilation of resources
- Certificate for 35 PDU's given through PMI, Pune-Deccan India Chapter
- Certificate of Participation issued by Venture Center and V3C3E3 Advisory & Consulting Group
- Course includes tea and lunch at Venture Center cafeteria

**\*Please note the participants will have to arrange for their own travel, local transport, accommodation and dinner**

### Project Management Methods & Approaches

Schedule	
<b>6<sup>th</sup> July 2013</b>	
Time	Session title
8:30 AM - 9:30 AM	Welcome session, PM Overview
9:30 AM – 10:30 AM	Project Management Framework
10:30 AM- 10:45 AM	Tea Break
10:45 AM – 11:45 AM	Project Management Context
11:45 AM – 12:15 AM	Q&A - Framework and Context
12:15 PM – 1:15 PM	Project Management Processes
1:15 PM – 2:15 PM	Lunch
2:15 PM – 2:45 PM	Q&A – Processes
2:45 PM – 3:45 PM	Integration - Part 1
3:45 PM – 4:00 PM	Tea Break
4:00 PM – 5:30 PM	Scope Management
5:30 PM – 6:00 PM	Q&A – Scope
<b>7<sup>th</sup> July 2013</b>	
8:30 AM – 10:30 AM	Time Management
10:30 AM – 10:45 AM	Tea Break
10:45 AM - 11:15 AM	Time Management - Contd
11:15 AM - 12:00 PM	Q&A - Time Management
12:00 PM - 1:30 PM	Cost Management
1:30 PM - 2:15 PM	Lunch
2:15 PM - 3:15 PM	Cost Management
3:15 PM - 4:00 PM	Q&A - Cost Management
4:00 PM - 4:15 PM	Tea Break
4:15 PM – 5:45 PM	Quality Management
5:45 PM – 6:30 PM	Q&A - Quality Management

<b>13<sup>th</sup> July 2013</b>	
<b>Time</b>	<b>Session title</b>
8:30 AM – 10:00 AM	Human Resource Management
10:00 AM - 10:30 AM	Q&A - HR Management
10:30 AM - 10:45 AM	Tea Break
10:45 AM - 12:15 PM	Communications Management
12:15 PM - 12:45 PM	Q&A - Communications Management
12:45 PM - 1:30 PM	Lunch Break
1:30 PM - 4:00 PM	Risk Management
4:00 PM - 4:45 PM	Tea Break
4:45 PM – 5:30 PM	Q&A - Risk Management
<b>14<sup>th</sup> July 2013</b>	
8:30 AM – 10:30 AM	Procurement Management
10:30 AM - 11:00 AM	Q&A - Procurement Management
11:00 AM - 11:15 AM	Tea Break
11:15 AM - 12:45 PM	Integration Management - Part II
12:45 PM – 1:30 PM	Q&A - Integration Management
1:30 PM - 2:15 PM	Lunch Break
2:15 PM - 3:15 PM	Professional Responsibility
3:15 PM - 4:45 PM	Project Management Tools MS Project
4:45 PM - 5:00 PM	Tea Break
5:00 PM - 5:45 PM	Project Management Tools MS Project
5:45 PM – 6:15 PM	Wrap up & Feedback
<b>27<sup>th</sup> July 2013</b>	
8:30 AM – 10:30 AM	Procurement Management
10:30 AM - 11:00 AM	Q&A - Procurement Management
11:00 AM - 11:15 AM	Tea Break
11:15 AM - 12:45 PM	Integration Management - Part II
12:45 PM – 1:30 PM	Q&A - Integration Management
1:30 PM - 2:15 PM	Lunch Break

**Lead Faculty****Mr. Girish Kelkar**

Girish Kelkar is a Senior Management professional with 40 years of experience in management of high technology companies including several software technology companies. He has been working as a member of the Board of the Directors with several IT companies over the last 15 years.

Initially he worked as a senior professional for Business and Engineering Applications in India and traveled across the world to set up various international operations. He has directed software development projects in India, Nigeria, UK and USA. He has multi-faceted experience and has worked with many MNCs and Indian Organizations (Alfa Laval AB Sweden, Satt-Control AB Sweden, Onward Technology Group India, Magic Software Enterprises Inc Israel (India and Nigeria), ALS Group Detroit USA, Core Objects Inc. USA, Jopasana Software and Systems Ltd. India, cMAT Software Group India). Girish has received many awards during his career for his outstanding contributions to the professional activities in many prestigious projects.

Girish holds a bachelor's degree in Mechanical Engineering from the COEP / University of Pune and the post graduate degree from the National Institute of Training in Industrial Engineering (NITIE). He is a member of numerous professional organizations including Computer Society of India (CSI), and Mensa International. He has served as a visiting faculty member at a number of institutions in India and Nigeria.

Girish was the President of PMI Pune Deccan India Chapter (International Award winning chapter for 2007). Girish is associated with Project Management Institute of USA, one of the largest professional organizations over the last 10 years and has received Component leadership award for his achievements during 2009. He is very actively involved in PMI activities for the last decade.

The main areas of expertise include:

- Strategic Planning / Business Development (Setting up new ventures and helping the organization for Developing new Businesses)
- Business Turn around for SME units
- Organization Development / Executive Coaching and Leadership Development
- Project Management
- Technology Operations and Product Development (Concept to Delivery)
- Operations Management and Productivity Improvements
- Consultancy for ERP projects / ERP Add on modules
- Coaching & Training

**He is currently actively pursuing his Fellowship Program at NITIE Mumbai in Project management.**


**Mr. Girish Kadam**

Girish is a renowned IT professional with over 25 years experience in IT / ITES industry (on shore / off shore assignments). He has completed his masters degree from University of Pune. He is a multi-facted individual with more than 25 years experience in Indian & International markets. He has worked with well known companies such as Patni Computers Ltd., Kirloskar Penumatics and then last 10 years with Accenture India in senior management position (Currently as a Sr. Manager leading two large key customer accounts).

Girish Kadam is currently President of PMI Pune Deccan India Chapter. He is a dedicated volunteer for the chapter and has helped the chapter to grow from strength to strength over the years. Girish has travelled extensively to many countries in connection with his professional career and has given lectures on various topics at International seminars.

He is associated with PMI USA for many years and made significant contribution towards advancement of PM profession (Includes his past work at PMI Central Illinois Chapter (2000 to 2004), VP at PMI Bangalore Chapter (2004 to 2007) & multiple board positions in PMI Pune Deccan India Chapter from 2007 onward). Currently he is working the President of PMI Pune Deccan India Chapter. He has trained over 2000 candidates for PMP pre training during the 1st decade. Girish is also an expert photographer and trains many people in this wonderful art.

His areas of expertise are

- Project / Program Management
- Software Engineering and Off Shore Development activities
- Concept to Delivery for Software Products / Software Applications


**Mr. Pradeep Satbhai**

Pradeep is an experienced IT professional with over 35 years of experience. He has worked with many reputed MNCs such as Alfa-Laval Ltd., Kale Consultants Ltd., and prestigious organizations such as University of Pune and SSC Board in their IT departments. He has worked closely with Airlines Industry IT applications and Banking Industry applications and has pioneered such efforts in his career. Currently he is working for an organization developing IT applications for Lab-Sciences and Instrumentation Control systems.

His areas of expertise are specified below for reference:

- IT and ITES operations
- Quality and Security Management
- Product Development for Service Industries
- Project Management for Software Application projects
- Information security applications



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### About the Organizers



#### About Venture Center

Entrepreneurship Development Center (Venture Center) – a CSIR initiative – is a Section 25 company hosted by the National Chemical Laboratory, Pune. Venture Center strives to nucleate and nurture technology and knowledge-based enterprises by leveraging the scientific and engineering competencies of the institutions in the Pune region in India. The Venture Center is a technology business incubator supported by the Department of Science & Technology’s National Science & Technology Entrepreneurship Development Board (DST-NSTEDB). Venture Center’s focuses on technology enterprises offering products and services exploiting scientific expertise in the areas of materials, chemicals and biological sciences & engineering. For more information, visit: [www.venturecenter.co.in](http://www.venturecenter.co.in)



#### About V3C3E3 Advisory & Consulting Group

V3C3E3-ACG (V3C3E3 Advisory & Consultancy Group) was established by professionals with a vision to provide world class management advisory services. These will include business solutions, product development, operational excellence and leadership and competence building for a range of industries. The group has been formed by experienced professional with each of them having over 30-40 years of experience managing a diverse range of activities in a variety of industries. These professionals have carried out various prestigious assignments in their career, in India as well as in many countries world over.

V3C3E3 stands for the following traits that the members of the group bring to the table for the benefit of our esteemed customers. Our conviction to run the activities of the consulting group are based on the following set of principles and values that form the base

**V3= Vision, Value, Versatility**

**C3 = Competence, Commitment, Credibility**

**E3 = Expertise, Experience, Excellence**

For more information, visit : [www.v3c3e3.com](http://www.v3c3e3.com)